

**Alberta Lamb Producers Service Charge Refund Request: Wool**



While check-off refunds may seem like an ideal opportunity to save a few dollars, it will pose some serious challenges to our industry as a whole. From producer education, newsletters and research to expansion initiatives and government advocacy on issues like traceability and biosecurity, check-off strengthens every aspect of our industry and allows us to leverage government funding. Before you ask for a refund, make sure you properly understand what Alberta Lamb Producers does for you and your industry and the consequences of a reduction in check off dollars. Your zone director and office staff are available to provide more information if required.

1. *A refund request must be received by Alberta Lamb Producers by the 25<sup>th</sup> of the month following wool sale, e.g. if wool is sold in January, you must remit the first receipt from the sale when the check-off comes off to Alberta Lamb Producers postmarked or fax-dated no later than February 25<sup>th</sup>. No extenuating circumstances will be considered.*
2. *All refund requests must be submitted on the form provided by Alberta Lamb Producers and made available on [www.ablamb.ca](http://www.ablamb.ca) or from the office upon request. The refund request must be in the same name or names as the service charge was paid. If the purchase was recorded in two names, those same two people must sign the request for a refund and the refund cheque must be made payable to those two people. Invoice copies must be provided.*
3. *Alberta Lamb Producers will refund the service charge to the producer annually within 30 days of the Alberta Lamb Producers year end in accordance with its Regulations.*
4. *Each producer will have the option of requesting a refund of the entire service charge or a portion thereof.*

**Service charge payment: Date ..... # Lbs of wool.....Amount \$.....**

**Refund requested: Date ..... # Lbs of wool .....Amount \$.....**

**Name: .....**

**Address: .....**

**Tel: ..... Fax: ..... E-mail: .....**

I confirm that I paid the service charge as declared above, I enclose a copy of my receipt number(s)..... I understand that the refund cheque will be issued in accordance with the ALP Regulation.

**Signature: ..... Date: .....**

**Your check-off is your investment in your industry.**

Please ensure you have completed this form in full and fax to: 403 912 1455 or mail to: Alberta Lamb Producers, Agriculture Centre, 97 East Lake Ramp, Airdrie, Alberta T4A 0C3