

**ALP Board Conference Call Minutes
October 28, 2025**

In attendance: Jordan Allen, Adam French, Darlene Hawco, Richard Van Driesten, Cody Legault, Martin Winchell, Alison Neale, Edward Machuk, Jolene Airth (staff) **Regrets:** none

The chair called the meeting to order at 7:02 pm confirming quorum with 6 directors in attendance.

Motion to approve the agenda, seconded, all in favor, motion carried.

Office and Financial Update:

Budget vs. Actual to October 22, 2025 was reviewed.

Internal restrictions for the 2025-2026 annual budget were reviewed and set.

Motion: That internal restrictions be placed on organizational funds allocating excess over revenue as follows:

- **Staffing \$40,000.00**
- **Emergency Operating Fund \$240,000.00,**
- **Industry Research Funds \$61,679.00**
- **Marketing \$25,000.00**
- **Industry Events \$42,523.00**
- **SheepBytes \$53,538.00**
- **Advocacy \$16,375.00**
- **Website \$40,000.00.**

Seconded, all in favor. Motion carried.

The finance chair led the board review of the 2024-2025 draft financial statements prepared by King and Co.

Motion: That the 2024–2025 financial statements, including internal restrictions, be approved for presentation at the 2025 Annual General Meeting.

Seconded, all in favor, motion carried.

Action: staff to send approval of 2024-2025 financial statements and 2025-2026 internal restrictions to accountant King and Co. for preparation of final financial statements.

Executive Director report was reviewed as circulated.

AEPA Meeting report was reviewed as circulated.

Old Business:

AGM/Conference update

Staff presented registration numbers, sponsor and trade fair registrants to date. Everything is on track for a successful event.

New Business:

Nov 11 meeting is cancelled.

Director briefing of ASBA Conference was circulated.

No producer feedback.

No in camera session.

Motion to adjourn at 814pm.

Upcoming Industry Events:

Ontario Sheep Farmers (OSF) AGM October 30 – online Jordan, Marty, Jolene
ALP Conference & AGM November 14 & 15 Lethbridge All directors, staff
SSDB AGM & Conference, Jan 8 & 9, 2025 - Saskatoon