

# ALBERTA LAMB PRODUCERS BOARD MEETING

Monday Feb 5, 2018, Airdrie

Present: Directors: Darlene Stein (Chair), Marilyn Neville, Elaine Neale, Neil Caskey, Lianne Read  
Via conference call: Erin Yaremko, Scott Vuylsteke  
Staff: Robyn Moore

## Called to order at 8:42 am

### 1. Agenda

The agenda was presented. If time permits, add CWD and electric tail docker to the agenda.

**Motion: To approve the agenda as amended.** Seconded. Carried.

### 2. Recap on Yesterday (governance and policy workshop) and setting dates.

The board discussed several potential policy changes that came out of the workshop the previous day, including terms for Chair and Vice Chair, response time on emails, and ALP meeting attendance policy. Chair term is currently a maximum of two years elected annually and Vice Chair is currently a maximum of one year elected annually. Emails currently must be responded to within 72 hours. The Board agrees to enforce a strict meeting attendance policy. The Board set dates for 2018 board meetings: May 5-6 and September 8-9.

**Motion: to change the Chair term to a maximum of 3 years and Vice Chair to a maximum of 2 years.** Seconded. Carried.

**Motion: to change policy for emails to be responded to within 48 hours.** Seconded. Carried.

**Action:** staff to draft a Directors in Training policy.

**Action:** staff to draft a policy outlining the process for removing a director.

### 3. Financial Report

The financials report to date was presented.

Zone 6 will sponsor a second student to attend AFAC's LLC conference for \$250. Zones 1, 2, and 7 will share the sponsorship of 4H on Parade. Zones 1 and 2 will share sponsorship of Pound Maker Ram Sale. Two representatives from ALP will attend Chops and Crops 2018.

**Motion: for the \$81,930 GIC to be renewed into a one year non-redeemable GIC at 1.9%. The two GICs that mature in March to be renewed into a one year redeemable at the current rate.** Seconded. Carried.

**Motion: to sponsor one student to attend AFAC's LLC conference from general funds.** Seconded. Carried.

**Action:** Staff will work with the committee to ensure better tasting lamb is at the event.

**Motion: to build a NSN website with a contractor.** Seconded. Carried.

**Action:** staff will follow up with Alberta Agriculture to get the information from the CAP sessions. If information is not received, the ED will attend the Lethbridge session.

**Motion: to fund up to \$2000 from ALP's Education Reserves for webinars.** Seconded. Carried.

#### **4. Project Updates**

Project updates were presented. The GF2 Welfare Delivery Agent grant will be completed by March 2018. The Pregnancy Detection research project is underway however they are looking for a ewe flock of at least 350 maternal breeds for this fall. Directors will ask around.

#### **5. Alberta Lamb**

An opportunity to have Alberta Lamb in another retail outlet is possible. The Chair met with the outlet several times to discuss and the contract has been signed.

**Motion: to purchase shelf dividers to a maximum cost of \$2500 and to provide Alberta Lamb stickers that ALP already has in stock.** Seconded. Carried.

**Action:** staff will coordinate with the retail outlet.

#### **6. Traceability**

An update about the work that Alberta and the NSN has been doing on traceability was presented. The ALP Chair and ED has had conversations with Alberta Agriculture in three different departments about traceability. More meetings are planned.

**Action:** staff will draft a statement for ALP Directors to use when discussing traceability.

#### **7. Zone Meetings 2017**

Feedback and resolutions from the 2017 Zone Meetings were reviewed. A potential date for the AGM was set and venues, speakers, and agenda were discussed. A conference call will be planned at the beginning of March to discuss 2018 AGM further.

**Action:** staff will draft responses to the resolutions and circulate to the Board.

**Action:** staff will use Facebook polls.

**Action:** staff will investigate promoting sheep in articles in local newspapers.

**Action:** Zone 1 Director will draft an article for N'ewesletter and potentially other publications.

**Action:** staff will coordinate with SunGold and CCWG on resolutions which involved their companies.

**Action:** Directors will contact venues that they know for estimations on cost.

**Action:** staff will use polls to survey producers on best time of day and location for an AGM.

**Action:** staff will send a doodle poll to directors for a March conference call.

## 8. Staff Commitments

Staff commitments and workload has changed in the last three years. Current commitments were discussed and staff time will be considered when reviewing the strategic plan to help the ED prioritize activities.

**Action:** staff will request a meeting with the Minister and ALP Chair.

**Action:** staff will discuss a plan and division of workload should another staff member be hired.

**Action:** staff will pay someone at minimum wage to assemble neonatal kits in February.

## 9. Strategic Plan

The board reviewed the strategic plan.

## 10. Elections

The following nominations for officers were made:

Chair                      Darlene Stein

Vice Chair

Finance Chair        Erin Yaremko (declined), Lianne Read

After calling for nominations three times, agreeing that nominations should cease, the board determined the above elected by acclamation. Signing authority paperwork for the officers above was completed.

The following nominations for committee chairs were made:

Alberta Farm Animal Care    Erin Yaremko

National Sheep Network    Darlene Stein, Scott Vuylsteke

The board determined the above elected by acclamation.

### ***In Camera***

It was moved that the meeting move *in camera* at 5:13 moved *out of camera* at 5:36.

**Motion to adjourn at 5:36 pm.**

**Moved and seconded to accept minutes as presented.** Carried February 11, 2018.

*\*Producers can call their Zone Director for further information about any of the agenda items above.*